

July 2007 Training Opportunities

For training opportunities, you will need to register through your Agency Training Contact Person (ATCP)

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4 Holiday 	5	6	7
8	9	10	11 Performance Management** 9:00a.m.-3:30p.m. **Restricted enrollment to supervisor/manager and HR personnel <u>Evansville, IN</u> Evansville State Hospital	12 Record Keeping Guidelines for OSHA Canceled	13	14
15	16	17	18 Selection & Interviewing 9:00a.m.-3:00p.m. <u>Scottsburg, IN</u> Dept of Child Services Registrations open to local state offices. Please contact your Agency Training Contact Person.	19 Developing an Affirmative Action Plan** 9:00a.m.-3:00p.m. **Restricted enrollment to HR personnel" IN Government Center South Indianapolis	20 Performance Management** 9:00a.m.-3:30p.m. **Restricted enrollment to supervisor/manager and HR personnel" IN Government Center South Indianapolis	21
22	23	24 Situational Leadership** 9:00a.m.-3:30p.m. \$50 per participant **Restricted enrollment to supervisor/manager and HR personnel" IN Government Center South Indianapolis	25	26 Developing an Affirmative Action Plan for Veteran Writers** 9:00a.m.-12:00p.m. **Restricted enrollment to HR personnel" IN Government Center South Indianapolis	27	28
29	30	31 Customer Service 9:00a.m.-3:00p.m. IN Government Center South Indianapolis				